



GRANADA COMMUNITY SERVICES DISTRICT

Minutes BOARD OF DIRECTORS SPECIAL & REGULAR MEETINGS

Thursday, June 18, 2015

CALL SPECIAL MEETING TO ORDER

The Special Meeting of the Granada Community Services District Board of Directors was called to order at 6:30 p.m.

ROLL CALL

President Leonard Woren, Vice President Matthew Clark, Director Jim Blanchard, Director David Seaton, and Director Ric Lohman.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and District Administrator Delia Comito (7:30 pm meeting only).

GENERAL PUBLIC PARTICIPATION

ADJOURN TO CLOSED SESSION

1. Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).

Negotiating parties: Coastside Fire Protection District and Granada Community Services District.

Property under negotiation: Vacant Land with no address located on Obispo Road from Avenue Portola to Coronado (adjoining U.S. Post Office), El Granada, California, APN 047-261-030.

Under negotiation: Instructions to negotiator concerning price and terms of payment.

2. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

Granada Sanitary District v. County of San Mateo (RPI Big Wave et al.) - San Mateo Superior Court Case No. CIV505222.

3. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

Granada Sanitary District Appeal of Big Wave Project to California Coastal Commission – Coastal Commission Appeal No. A-2-SMC-11-021.

4. Conference with Legal Counsel - Significant Exposure to Litigation (Gov. Code Section §54956.9(d)(2)) (one case)

RECONVENE TO OPEN SESSION

District Counsel stated there was no reportable action taken in Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:35 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Director Lohman reported that the State Legislature was considering a bill that would give the State absolute authority over water agency consolidation.

ACTION AGENDA

1. Public Hearing: Consideration of Final District Budget for Fiscal Year 2015-16.

General Manager Chuck Duffy reported that the budget as presented is substantially similar to the version the Board reviewed at the May meeting; the SAM numbers have changed due to a re-allocation of costs from the SAM O&M Budget to the SAM Capital Maintenance Program Budget. Board President Woren opened the public hearing to solicit input from members of the public. Staff reported that they had received no written comments. Public Member Dale Ross said he felt that the parks budget should be a realistic amount based on specific projects. The President closed the public hearing. Due to the Assessment District reimbursements proposed in Agenda Item 2, Director Clark requested the following changes to the budget: Add a line item for Repayment of Monies Advanced to the Assessment District-prior years at \$1.7 million; change the amount in line item - Repayment of Monies Advanced to the Assessment District to \$155,000.

ACTION: Director Lohman moved to approve the budget as amended above. (Lohman/Clark). Approved 5-0.

2. Consideration of Assessment District Reimbursement Schedule.

District Administrator Delia Comito explained that when the Assessment District bonds were refinanced in 2003, provisions were included to annually reimburse the District for funds advanced during formation, and that the reimbursement schedule presented includes current year and next fiscal year payments, plus catch-up payments for prior years.

ACTION: Director Lohman moved to approve the Assessment District Reimbursement Schedule as presented. (Lohman/Blanchard). Approved 5-0.

3. Consideration of Final Park Survey Results, List of Priority Projects, and Possible Future Action.

Continuing a review of the District's park survey results presented at the last meeting, District Administrator Delia Comito provided the analyzed results of two open-end survey questions to assist the Board in developing a Priority Projects List. She also recommended the Boards consideration of establishing a park advisory committee, one of the park planning process steps outlined in Prof. Tierney's report from last month. Director Lohman suggested holding a well advertised public

meeting within the next couple of months to present the survey results and to inform the public of the Boards intent to form a committee. Marlene Finley of San Mateo County Parks recapped the priority projects as 1) Forming an advisory committee, 2) initiating median strip improvements, and 3) planning Burnham Strip improvements, based on the Boards discussion, and suggested hiring a landscape architect to work with the committee. Director Woren requested staff to investigate fencing off the portion of Burnham Strip in front of the fire station to stop vehicles from parking there. El Granada resident Chris Johnson suggested having representation from the Coastside Mother's Club on the committee, and stressed the need for creative park projects that include active services and facilities for children. The Board directed staff to provide criteria for establishing a committee at the next meeting.

4. Consideration of Liability Claim Regarding Easement Located at Valencia Street, Half Moon Bay, Claimant: Patricia Armstrong.

Staff reported that the District has no responsibility for the tree growing in the street right of way in question.

ACTION: Director Lohman moved to deny the claim because the District does not have any liability relating to the tree. (Lohman/Clark). Approved 5-0.

5. Consideration of Sewer Authority Mid-Coastside General Operating, Collections, and Capitalized Maintenance Budgets for 2015-16 Fiscal Year and Approval of Corresponding Resolutions.

The Board requested that a letter be sent to SAM along with the approved budget resolutions stating that the District is not approving any additional SAM staff for the coming fiscal year's budget.

ACTION: Director Lohman moved to approve the SAM budgets and accompanying resolution, to be transmitted with the letter as outlined above. (Lohman/Seaton). Approved 5-0.

6. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.

Directors Lohman and Woren provided an update on the last SAM meeting.

CONSENT AGENDA

7. Approval of May 21, 2015 Regular Meeting Minutes.

8. Approval of June 2015 Warrants (Check No. 5882-5910).

9. Approval of April 2015 Financial Statements.

10. Approval of May 2015 Financial Statements.

11. Approval of Assessment District Distribution #11-14/15.

ACTION: Director Clark moved to approve the Consent Agenda. (Clark/Blanchard). Approved 5-0.

COMMITTEE REPORTS

12. Report on seminars, conferences, or committee meetings.

Director Lohman provided an update on the latest LAFCo meeting.

INFORMATION CALENDAR

13. Attorney's Report. (Wittwer)

14. General Manager's Report. (Duffy)

15. Administrator's Report. (Comito)

16. Engineer's Report. (Kennedy Jenks)

ADJOURN REGULAR MEETING

The regular meeting was adjourned at 9:40 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: July 23, 2015