



GRANADA COMMUNITY SERVICES DISTRICT

Minutes BOARD OF DIRECTORS REGULAR MEETING

Thursday, March 17, 2016

CALL REGULAR MEETING TO ORDER

The Regular Meeting of the Granada Community Services District Board of Directors was called to order at 7:34 p.m.

ROLL CALL

President Matthew Clark, Director Ric Lohman, Director David Seaton, and Director Leonard Woren. Vice President Jim Blanchard was absent.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and Assistant General Manager Delia Comito.

GENERAL PUBLIC PARTICIPATION

Director Lohman announced the upcoming State Parks event. Director Woren thanked the MCC for the new folding chairs. Director Seaton requested a future discussion regarding the pollution in the Pillar Point Harbor. The General Manager stated that the harbor is not under the jurisdiction of the District, and also reiterated that the District is not contributing to the pollution.

ACTION AGENDA

1. Consideration of Approval of Class 3 Mainline Extension Permit for Mark Stoloski, Knewing Avenue Subdivision, Half Moon Bay.

ACTION: Director Seaton moved to approve the Class 3 Mainline Extension permit, and the certified mitigated negative declaration, upon receipt of an easement document satisfactory to the District's Counsel and General Manager. (Seaton/Woren). Approved 4-0.

2. Consideration of Action Plan from San Mateo County Parks.

ACTION: Director Seaton moved to 1). Defer approval of the Action Plan until receipt of budgetary information; 2). Direct staff to draft a land acquisition plan for presentation at the April board meeting in consultation with the Board's Ad Hoc Land Acquisition Committee comprised of Directors Seaton and Woren; 3). Direct staff and/or assign PAC to develop an ADA compliance policy; 4). Direct staff and/or assign PAC to work with County to draft a tree management plan; 5). Assign PAC to begin discussions with the County regarding community outreach and event planning; 6). Plan specifically for active parks and youth amenities, including a pump track. (Seaton/Lohman). Approved 4-0.

3. Consideration of Approval of the Initial Phase of the Sewer Authority Mid-Coastside Recycled Water Project.

ACTION: Director Lohman moved to approve the Project Budget for the District's share (29.5%) of the \$181,000 Initial Phase of the SAM Recycled Water Project. (Lohman/Woren). Approved 4-0.

4. Consideration of Agreement with White Nelson Diehl Evans for Accounting Support Services.

ACTION: Director Woren moved to approve the Agreement with White Nelson Diehl Evans for Accounting Support Services. (Woren/Lohman). Approved 4-0.

5. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.

The District's SAM representatives provided a review of the last SAM meeting.

CONSENT AGENDA

Board President Clark requested that the minutes be pulled from the Consent Agenda.

- 6. Approval of February 18, 2016 Meeting Minutes.**
- 7. Approval of March 2016 Warrants for \$165,252.30 (checks 6132-6162).**
- 8. Approval of February 2016 Financial Statements** (tabled to next meeting).
- 9. Approval of Assessment District Distribution #6-15/16.**
- 10. Approval of Letter Opposing Senate Bill 885.**

ACTION: Director Woren moved to approve Items 7, 9, and 10. (Woren/Lohman). Approved 4-0.

Director Woren requested that the SAM meeting item in the minutes be corrected to show that a meeting was indeed held.

ACTION: Director Woren moved to approve Item 6. (Woren/Lohman). Approved 4-0.

COMMITTEE REPORTS

- 11. Report on seminars, conferences, or committee meetings.**

INFORMATION CALENDAR

- 12. Attorney's Report. (Wittwer)**
- 13. General Manager's Report. (Duffy)**
 - a) Update on Medio Creek bridge crossing.
- 14. Administrative Staff Report. (Comito)**
 - a) Report on March 14, 2016 PAC meeting.
- 15. Engineer's Report. (Kennedy Jenks)**

ADJOURN REGULAR MEETING

The meeting was adjourned at 9:55 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: April 21, 2016