



GRANADA COMMUNITY SERVICES DISTRICT

AGENDA **PARKS ADVISORY COMMITTEE** **REGULAR MEETING**

Wednesday, November 3, 2021 at 7:00 p.m.

The Parks Advisory Committee (PAC) serves the GCSD Board of Directors by providing recommendations on and assistance with parks and recreation related issues. The PAC is advisory only, and does not have any decision-making authority.

DUE TO COVID-19 AND COUNTY REGULATIONS, THIS MEETING WILL BE HELD VIA TELECONFERENCE AS PERMITTED BY THE GOVERNOR'S EXECUTIVE ORDER N-08-21.

Members of the Public may participate via ZOOM online or by telephone:

Join Zoom Meeting

<https://sfsu.zoom.us/j/84025180994?pwd=aDRxUXhsWFFWM0c2bUtsR2lpTWZBdz09>

Meeting ID: 840 2518 0994

Passcode: 170538

One tap mobile

+16699006833,,84025180994# US (San Jose)

+12532158782,,84025180994# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

CALL MEETING TO ORDER AT 7:00 p.m.

ROLL CALL

Committee Members: Patrick Tierney (Chair Pro-Tem), Susannah Cantrell, Fran Pollard, Michelle Dragony, Richard Barker, Lyle Coffield

Staff Members: Delia Comito, GCSD Asst. General Manager

GENERAL PUBLIC PARTICIPATION

For comments regarding issues not on the agenda. Limit is 3-minutes per person. (No discussion or action can take place).

ACTION AGENDA

1. Approval of April 25, 2021 PAC meeting minutes.

Est. Time

2 Mins.

5 Mins.

- | | |
|---|----------|
| 2. Discussion of Coastside Community Pool by Friends of Half Moon Bay Parks and Recreation. | 5 Mins. |
| 3. Update on Status of Quarry Park Pump Track. | |
| 4. Update on Status and Next Steps on Burnham Park and Community Center Planning. | 15 Mins. |
| 5. Review of 2021 GCSO Summer/Fall Recreation Programs. | 10 Mins. |
| 6. Planning for Disabled Youth Bike Ride. | 5 Mins. |
| 7. Discussion of Proposal for Disk Golf Course. | 25 Mins. |
| 8. Draft 2022 PAC Work Tasks and Plan. | 45 Mins. |
| 9. Next PAC meetings. | 2 Mins. |

ADJOURN MEETING

Est. 8:50 p.m.

This meeting is accessible to people with disabilities. If you have a disability and require special assistance related to participating in this teleconference meeting, please contact the District at least two working days in advance of the meeting at (650) 726-7093 or via email at dcomito@granada.ca.gov.

ITEM #1



GRANADA COMMUNITY SERVICES DISTRICT

Minutes PARKS ADVISORY COMMITTEE REGULAR MEETING

April 26, 2021

CALL TO ORDER

The Regular meeting of the Parks Advisory Committee was called to order at 7:04 pm.

ROLL CALL

Committee Members: Pat Tierney (Vice Chair), Richard Barker, Susannah Cantrell, Michelle Dragony, Paul Koelsch, and Fran Pollard .Lyle Coffield

District Staff: Delia Comito.

GCSD Board Director: Nancy Marsh.

PUBLIC COMMENTS

Fran Pollard suggested there is a need to push the County into taking actions to reduce the fire danger in Quarry Park. While there was support for the idea from individual PAC members, staff suggested this topic is beyond the scope of PAC activities

ACTION AGENDA

1. Introduction of new PAC member.

Lyle Coffield was earlier approved by the GCSD board and was introduced tonight as a new PAC member. Welcome Lyle.

2. Approval of February 1, 2021 PAC Meeting Minutes.

ACTION: _____

Approved 7-0

3. Update on Quarry Park Pump Track.

Barker and PAC members provided the latest progress on approval to build a pump track in Quarry Park. He indicated that progress was being made, but all needed approvals may not be completed in time to start construction this summer or fall.

4. Status of Burnham Park and community center planning and how PAC can help.

Director Marsh provided an overview of planning for the proposed Burnham Park. Progress is being made, an engineer will be hired soon and permit applications submitted. PAC could potentially become involved in about six months by holding a community workshop to identify what residents want to see first built at the park.

The fire district has not yet put the old fire station lot up for sale. The GCSD has had an architect determine if there were any significant barriers to using the fire station

and lot for district offices and a community center. The report indicated there were not major barriers that would limit use of the building. After the lot is purchased and initial planning done, PAC might potentially be involved with holding a community workshop to identify desired elements of a community center.

2021 GCSD summer recreation program ideas

GCSD Director Nancy Marsh provided a status update on the feasibility study for the old fire station, indicating that the District had hired an architect to determine its suitability for the needs of the District.

5. Update on Quarry Park bike pump track (Ric Barker and Paul Koelsch).

GCSD Director Dye updated the committee on the Board's recent action, the plan chosen and the County's timeline for the pump track.

Committee Member Pollard stated that the parking should be on just one side of the street and that the County should set the speed limit at 15 MPH

6. Update on Burnham Park design and planning.

Director Dye updated the committee on the on the status, indicating that the architect was working on the environment requirements for the application submittal to the County planning department. She said that PAC assistance will be needed in the future during the review process.

7. Planning for 2021 GCSD summer recreation programs and brochure (Pat Tierney).

Members discussed potential ideas for district sponsored programs for summer and fall 2021, and how the lack of a recreation staff/coordinator might affect this. Dragony suggested the district could support and offer an online CRP or basic first aid course. PAC members supported investigating a potential online recreation-focused activity for summer 2021.

8. Organization of 2021 PAC Schedule and Work Plan.

Tierney described the need to develop a PAC workplan for the next year. Dye and Marsh indicated there would be many activities the PAC could get involved with, especially related to Burnham Park detailed planning.

ADJOURN

The meeting was adjourned at 9:19 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito

Pat Tierney, Chair

Date Approved by the Committee: April 26, 2021

a. Update on Development of Feasibility Study for 531 Obispo Road.

Director Marsh introduced architect Rebecca Katkin who had been hired by the District to assess the suitability of the old fire station building for the District's

needs. After meeting with Directors Dye and Marsh, Ms. Katkin had developed a sample rendering of the building with the District's space requirements, which was provided for review at the meeting. The Board held a brief discussion, and overall, everyone liked the potential plan, which verified the building was suitable for the District's needs.

Director Dye indicated that the District is conducting its due diligence in advance of the proposed listing of the property for sale. Director Marsh introduced architect Rebecca Katkin, who reviewed her memorandum which provided a table of information from the 2019 community survey identifying high priority community center features, and another spreadsheet which calculated the estimated space needed for the District office and the desired community center features.

ITEM #2

GRANADA COMMUNITY SERVICES DISTRICT
PARKS ADVISORY COMMITTEE

AGENDA NOTICE

There are no documents for this Agenda Item.

ITEM #3

GRANADA COMMUNITY SERVICES DISTRICT
PARKS ADVISORY COMMITTEE

AGENDA NOTICE

There are no documents for this Agenda Item.

ITEM #4

GRANADA COMMUNITY SERVICES DISTRICT
PARKS ADVISORY COMMITTEE

AGENDA NOTICE

There are no documents for this Agenda Item.

ITEM #5

GRANADA COMMUNITY SERVICES DISTRICT
PARKS ADVISORY COMMITTEE

AGENDA NOTICE

There are no documents for this Agenda Item.

ITEM #6

GRANADA COMMUNITY SERVICES DISTRICT
PARKS ADVISORY COMMITTEE

AGENDA NOTICE

There are no documents for this Agenda Item.

ITEM #7

GRANADA COMMUNITY SERVICES DISTRICT
PARKS ADVISORY COMMITTEE

AGENDA NOTICE

There are no documents for this Agenda Item.

ITEM #8

DRAFT 2022 PAC WORK TASKS
To Be Reviewed By PAC At November Meeting

- A. Setup youth accessible bicycle event, fall 2021 or spring 2022**
- B. Identify activities, write brochure and help promote a summer 2022 recreation program, including movie nights and monthly walks**
- C. Maintain GCSD parks and recreation webpage and contribute to GCSD newsletter**
- D. Support efforts for Burnham park**
- E. Support the District to develop a community center, including community survey**
- F. Explore potential locations and costs for a small disc golf course**
- G. Consider sponsoring an acoustic music festival at Burnham Park**
- H. Identify potential for district to co-sponsor a running race starting/ending at Burnham park**
- I. Explore collaboration with Friends of HMB Parks and Rec on building a community swimming pool**

Proposed 2022 PAC Meeting Dates

Jan. 30
April 25
Aug 1
Nov. 7