



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES **BOARD OF DIRECTORS** **REGULAR MEETING at 7:00 p.m.**

September 17, 2026

This meeting was held in person and via Zoom.

CALL REGULAR MEETING TO ORDER AT 7:00 p.m.

The meeting was called to order at 7:00 p.m.

ROLL CALL

Board President Barbara Dye, Board Vice President Wanda Bowles, Director Matt Allen, Director Nancy Marsh, and Director Jen Randle.

Staff: General Manager Chuck Duffy and Assistant General Manager Hope Atmore. District Counsel William Parkin attended via Zoom.

GENERAL PUBLIC PARTICIPATION

Executive Director of the non-profit Senior Coastsiders, Sandra Winter, stated that they are seeking a satellite location on the midcoastside and requested that the District consider allowing Senior Coastsiders to build the additional building on the District's park property in partnership with GCSD and its recreation center project.

Community member Janet Brayer asked if there were any updates on the 400 Avenue Alhambra property. General Manager Chuck Duffy clarified that the item has not been on the agenda in open session and therefore nothing can be discussed. Community member Kevin Sniecinski stated that additional eucalyptus trees have been removed on El Granada Blvd. and that his community group is working with San Mateo County to address fuel reduction on abandoned lots.

REGULAR MEETING AGENDA

- 1. Review of Recology Rate Increase for 2027** – Ms. Atmore stated that the Recology rate increase of 4.41% is due primarily to increased fuel costs and vehicle maintenance. Ryan Gordon of Recology explained that current fuel costs are approximately \$500 per truck per day and also stated that labor negotiations are underway. Mr. Gordon also reminded the Board that Recology is an employee-owned company. Community member Kevin Sniecinski asked if there were financial assistance programs for low income or fixed income individuals. Mr. Gordon replied that using the smallest garbage can size of 20 gallons has the lowest cost. Community member Birgitta Bower asked Mr. Gordon if green bio bags were allowed in the green bins, and he confirmed they were. The board thanked Mr. Gordon and Recology for their partnership.

2. Park and Recreation Activities.

- a. Report on Planned Recreation Program Events – Ms. Atmore gave a summary of current recreation events including a new yoga offering, CERT's Great Shakeout event, the El Granada PTO FundRun, the Recology Quarterly Recycling Event, and the El Granada Winter Festival.

- b. Updates on Granada Community Park and Recreation Center Project – Ms. Atmore stated that the project team is preparing responses to comments received from the County and other agencies on the District's Coastal Development Permit application, and intends to resubmit sometime in late October. Ms. Atmore reported that the project team had spoken with Steve Hawk about skate elements in the park and suggested that a board member serve as a liaison to the team.

ACTION: Director Nancy Marsh moved to appoint Director Matt Allen as liaison to the project team and the community in developing skate features for the park. (Marsh/Randle). Approved 5-0.

Ms. Atmore reported on the upcoming Request for Qualifications (RFQ) for Design-Build firms for the recreation center. She also stated that a recent RFQ was circulated for financial advisors for project funding. Five firms submitted proposals, which the team reviewed.

Director Marsh discussed the original RFQ circulated by the District for the recreation center and recommended it be reviewed as part of the process.

General Manager Duffy clarified that the design-build firm would also be developing the immediate site around the recreation center. Community member Michelle Dragony asked if GCSD was considering lease-leaseback for the financing of the park and recreation center.

3. Discussion of Parcels of Land on the Burnham Strip and in Town – Ms. Atmore reviewed the status of the parcels located on the Burnham Strip, including one that is on the market, and two that are owned by the Harbor District but are not currently for sale. Ms. Atmore also provided information on the parcel located next to the El Granada Post Office including its zoning, recent appraisal value, and ownership history, and explained the requirements of the Surplus Lands Act along with District Legal Counsel Bill Parkin.

Community members Leni Schultz, Janet Brayer, and Dan Haggerty urged the District Board to engage in formal talks with the Harbor District to acquire the lot next to the post office, although it is not currently listed for sale. Community member Birgitta Bower urged protection of parcels on the Burnham Strip and suggested that ownership by GCSD or the County was the best way to achieve that goal.

Community member Kevin Sniecinski stated that the recreation center and park plans should remain unchanged and that the other parcels on the Burnham Strip should be preserved through cooperative discussion with the Harbor District.

Director Marsh stated that the financing and operations and maintenance of the park and recreation center will use most of the District's property tax revenues for the next 20 years and that would impact available funds for additional land purchases. Director Jen Randle emphasized the importance of the District being financially able to maintain any properties it acquires. Director Wanda Bowles reiterated the need to adhere to the budget and to prioritize the park and recreation center. Director Allen echoed the importance of prioritizing the park and agreed with the idea of the lot

next to the post office being used for community space if it became available. President Barbara Dye stressed the importance of monitoring the status of the properties, having ongoing discussions with the Harbor District, and keeping the item on future agendas.

4. **Report on Sewer Authority Mid-Coastside Meetings** – Director Nancy Marsh stated that at the August 24th SAM meeting, the SAM Board approved the amended SAM General Budget to fund the \$16.5 million SAM IPS Montara forcemain replacement project. The SAM Board also discussed emergency preparation for the upcoming El Niño.
5. **Engineer's Report.**
6. **Administrative Staff Report** – Ms. Atmore stated that she attended the San Mateo Midcoast Planning Partners meeting and also commented that there has been an uptick in permit applications.

CONSENT AGENDA

7. **August 20, 2026 Regular Meeting Minutes.**
8. **September 2026 Warrants.**
9. **July 2026 Financial Statements.**

ACTION: Director Randle moved to approve the Consent Agenda.
(Randle/Bowles). Approved 5-0.

COMMITTEE REPORTS

10. **Report on seminars, conferences, or committee meetings** – Director Dye stated that she attended the recent Midcoast Community Council meeting to provide updates on the Recology rate increase and suggested that GCSD should try to consistently attend.

INFORMATION CALENDAR

11. **Attorney's Report. (Parkin)**
12. **General Manager's Report. (Duffy)**
13. **Future Agenda Items** – Directors Marsh and Randle both requested a follow up on the Senior Coastsiders' proposal.

General Manager Chuck Duffy stated that there were no updates on the closed session item and Director Dye determined that the Closed Session would not be necessary.

ADJOURN TO CLOSED SESSION - No Closed Session was Held

1. **Conference with Real Property Negotiator (Government Code Section 54956.8).**

Property: 400 Avenue Alhambra, El Granada, California, APN 047-251-160.

District's Negotiator: Chuck Duffy.

Negotiating parties: Reed/Kamper Family Trust, and the Granada Community Services District.

Under negotiation: Instruction to negotiator will concern terms.

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 8:10 p.m.

Attest:

Hope Atmore, Board Secretary

Date Approved by the Board: October 15, 2026