



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

September 21, 2023

THIS MEETING WAS HELD IN PERSON AND VIA ZOOM

CALL MEETING TO ORDER

The Special Meeting was called to order at 7:00 p.m.

ROLL CALL

President Nancy Marsh, Vice President Jen Randle, Director Matthew Clark, Director Barbara Dye. Director Jill Grant was absent.

Staff: Assistant General Manager Hope Atmore and District Counsel William Parkin.

GENERAL PUBLIC PARTICIPATION

ADJOURN TO CLOSED SESSION

SPECIAL MEETING AGENDA

1. Conference with Legal Counsel – Existing Litigation (Government Code Section §54956.9(d)(1)). *City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District* (RPI, Sewer Authority Mid-Coastside) – Santa Clara County (Superior Court Case No. 17CV316927; Sixth District Court of Appeal Case No. H049896)

2. Conference Involving a Joint Powers Agency – Sewer Authority Mid-Coastside. (Government Code Section 54956.96):

CONFERENCE WITH LEGAL COUNSEL — PENDING LITIGATION

Pursuant to Paragraph (1) of Subdivision (d) of Government Code Section 54956.9 *Ecological Rights Foundation v. Sewer Authority Mid-Coastside* (Case No. 3:18-CV04413)

Granada Community Services District representatives on Sewer Authority Mid-Coastside joint powers agency Board of Directors: Director Barbara Dye and Director Jen Randle (alternate).

RECONVENE TO OPEN SESSION

There was no reportable action taken in Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:35 p.m.

GENERAL PUBLIC PARTICIPATION

None.

REGULAR MEETING AGENDA

1. Parks and Recreation Activities.

- a. Report on Granada Community Park and Recreation Center.
Project Manager Ray Razavi reported to the Board that the Noise Study will move forward, the Biological Study is complete and will be shared in the next week, the Cultural/Archeological Study is almost complete, visual renderings are underway, and the possibility of undergrounding the overhead power and utility lines will be included in the IS/MND. Mr Razavi also spoke of four grant possibilities – earmark requests (State and Fed), Land Water Conservation Fund, Habitat Conservation Fund, and the State Parks Fund. A proposal from Townsend Consultants for grant funding consulting will be brought to the next meeting.
 - i. Consideration of conceptual approval of San Mateo County Library Outpost.
ACTION: Director Dye made a motion to approve the Library Outpost in concept and for the design teams to investigate how it can be incorporated into current designs. (Dye/Randle). Approved 4-0.
- b. Report on planned Recreation Program events.

2. Consideration of Approval of Ordinance No. 177 An Ordinance Regarding Compensation of Directors of the Granada Community Services District – First Reading.

ACTION Director Dye moved to waive by motion the reading of the Ordinance and to approve the Ordinance subject to enactment after a second reading at a subsequent board meeting. (Dye/Clark). Approved 4-0.

3. Consideration of Approval of Resolution to Amend Article III, Section B. of District Bylaws to Change Start Time for District Regular Board Meetings to 7:00 p.m.

ACTION: Director Clark moved to approve Resolution (Clark/Randle). Approved 4-0 Approve resolution.

4. Engineer's Report.

5. Report on Sewer Authority Mid-Coastside Meetings.

Director Dye reported to the board that the SAM Board discussed and agreed that the SAM Emergency Reserve Fund should be replenished following spending due to the storm damage incurred at the plant and in the Intertie Pipeline System in December '22 and January '23. Director Dye stated that the insurance money and FEMA money has not yet been allocated. This funding request will be brought to the Board at the October meeting. Director Clark stated that he would like a clear understanding of how money would be returned once the insurance and FEMA payments came in. Director Dye also reported that the SAM Board voted not to sign

the contract for the Princeton Pump Station repair/replacement because the City would not agree to fund their allocated percentage of the work.

CONSENT AGENDA

6. **August 17, 2023 Regular Meeting Minutes.**
7. **August 24, 2023 Special Meeting Minutes.**
8. **September 2023 Warrants.**
9. **July 2023 Financial Statements.**
10. **Assessment District Distribution #3-23/24.**

ACTION: Director Clark moved to approve the Consent Agenda. (Clark/Randle).
Approved 4-0.

COMMITTEE REPORTS

11. **Report on seminars, conferences, or committee meetings.**

INFORMATION CALENDAR

12. **Attorney's Report. (Parkin)**
13. **General Manager's Report. (Duffy)**
14. **Administrative Staff Report. (Atmore)**
15. **Future Agenda Items.**

ADJOURN REGULAR MEETING

The regular meeting was adjourned at 8:34 p.m.

ATTEST:

Hope Atmore, Board Secretary

Date Approved by the Board: October 19, 2023.