



GRANADA COMMUNITY SERVICES DISTRICT

Minutes BOARD OF DIRECTORS SPECIAL REGULAR MEETINGS

Thursday, April 21, 2016

CALL SPECIAL MEETING TO ORDER

The Special Meeting of the Granada Community Services District Board of Directors was called to order at 6:30 p.m.

ROLL CALL

President Matthew Clark, Vice President Jim Blanchard, Director Ric Lohman, Director David Seaton, and Director Leonard Woren.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and Assistant General Manager Delia Comito. (Regular meeting only)

GENERAL PUBLIC PARTICIPATION

None.

ACTION AGENDA

1. Consideration of Appointing Real Property Negotiator.

District's Negotiator: Chuck Duffy

Property under negotiation: Vacant Land with no address located on Obispo Road, El Granada, California. APN 047-251-100

Negotiating parties: Jan Gray, Realtor for Wayne Impink, and Granada Community Services District.

ACTION: Director Woren moved to appoint General Manager Chuck Duffy as the District's Real Property Negotiator. (Woren/Lohman) Approved 5-0.

ADJOURN TO CLOSED SESSION

2. Conference with Real Property Negotiator (Government Code Section 54956.8).

District's Negotiator: Chuck Duffy.

Negotiating parties: Jan Gray, Realtor for Property Owner Wayne Impink, and Granada Community Services District.

Property under negotiation: Vacant Land with no address located on Obispo Road, El Granada, California. APN 047-251-100

Under negotiation: Instruction to negotiator will concern price and terms of payment.

RECONVENE TO OPEN SESSION

No reportable action was taken in the Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER AT 7:30 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Park Advisory Committee Chair Pat Tierney urged the Board to support a bike pump track project in El Granada medians.

ACTION AGENDA

1. Consideration of Parks Advisory Committee Inventory of District Property, and land acquisition recommendations for park and recreational venues.

An inventory of District owned property was completed by the Parks Advisory Committee (PAC) and presented to the Board along with the Committee's recommendations for priority acquisitions. The District owns seven properties but only two or three may be usable for park purposes. Some of the properties recommended for acquisition by PAC stated for "active recreation". Counsel stated that the acquisition recommendations should not specify the type of use or type of park, which would be limiting. Consequently, the acquisition priorities list was modified to remove the use or type of park from each item. The Board also directed staff to remove Item #6 from the acquisition priority list.

ACTION: Director Woren moved to adopt the inventory of District owned property and the acquisition priorities identified by the PAC as amended above. (Woren/Lohman) Approved 5-0.

2. Consideration of Draft Acquisition Policy for Parks and Recreation.

Comito reviewed the draft policy provided. Director Woren said he feels that PAC is too focused on active recreation. He also requested that PAC use the historic street name, Plaza Balboa, instead of referencing the circular median on Avenue Balboa as Balboa circle. There was more discussion regarding the need for active versus passive recreation. Director Seaton supports more active recreation.

Resident Dave Olson stated his support for active recreation.

President Clark commended PAC for a balanced mix of passive and active recreation suggestions in their recommendations. Director Woren suggested taking another look at the results from the community survey. Staff, District Counsel, and the Board suggested several minor edits to the document.

Action: Director Lohman moved to adopt the policy with the various edits discussed and recorded by staff to amend the policy. (Lohman/Blanchard). Approved 5-0.

3. Consideration of Sewer Authority Mid-Coastside General Operations, Capitalized Maintenance, and Collections Budgets for Fiscal Year 2016-17.

The General Manager explained that subsequent to the GCSD agenda packet being finalized, the SAM Board did not approve circulating the SAM budget included in the agenda packet. Mr. Duffy commented that the member agency managers were having difficulty understanding the budget as presented. The new format

makes it difficult to make an easy comparison with costs in the prior year budget. He also stated the new budget included a 33% increase in wages. The item will be brought back at the District's next meeting assuming approval by the SAM board.

Director Lohman left the meeting at this time.

4. Consideration of District Logo.

The logos produced from Logos.com as directed by the Board were presented, which were generic in nature. Staff requested that the original agreement presented for professional logo design services be approved to move forward with the project.

ACTION: Director Woren moved to approve the agreement with PDF Design for professional logo services at a not to exceed amount of \$3,000. (Woren/Blanchard). Approved 4-0.

5. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.

Director Woren reported on the 3/21/16 and 3/28/16 SAM meetings.

CONSENT AGENDA

6. Approval of March 17, 2016 Meeting Minutes.

7. Approval of April 2016 Warrants for \$154,515.87 (checks 6161 – 6181).

8. Approval of February 2016 Financial Statements. (Tabled on 3/17/16)

9. Approval of March 2016 Financial Statements.

10. Approval of Assessment District Distribution #7-15/16.

ACTION: Director Woren moved to approve the Consent Agenda. (Woren/Blanchard). Approved 4-0.

COMMITTEE REPORTS

11. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

12. Attorney's Report. (Wittwer)

13. General Manager's Report. (Duffy)

a) Update on Medio Creek bridge crossing.

14. Administrative Staff Report. (Comito)

a) Report on April 5, 2016 PAC meeting.

15. Engineer's Report. (Kennedy Jenks)

ADJOURN REGULAR MEETING

The meeting was adjourned at 9:30 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: May 19, 2016